

Concord Free Public Library
Library Committee Minutes
March 22, 2016

Present: Kerry Cronin, Matt Boger, Kitsy Rothermel, Sandy Shen, Bev Gauthier, Carl Vause, Mav Pardee

Guests: Michael Lawson (Board of Selectmen); Jay Foley (new to town, interested in Library Committee)

1. The February 2016 Library Committee Minutes were reviewed and approved with minor edits.
2. There was discussion about our goal of scheduling a joint meeting with the Friends, the Corporation and the Library Committee:
 - Several possible dates were proposed, including May 24, 25, 26, or May 18
 - Complications include the Friends annual meeting the 24th; our regular monthly meeting the 17th; and an Alcott arts festival the 25th
 - Matt and Kerry will reach out to both the Friends and the Trustees to try and firm up a mutually acceptable date

Among the possible topics might be:

- The library expansion and talking points related to it
 - Building plans if the Trustees are ready to share
 - Ways in which the three library groups can work together in moving the process forward
 - Our new website
3. The Telescope Policy was revised slightly based on a suggestion from the Aldrich Astronomical Society that we add a new cautionary statement about the dangers of looking at the sun.
 - The Committee proposed that the new caution language be on the information sheet: the title for bullet point 5 would be changed to **Children under 18 must be supervised by an adult while using the telescope** (in bold) and the caution box would be at the bottom of the page
 - The caution box would also appear on the signed responsibility sheet
 4. The library has purchased two new Verizon Internet mobile hotspots – one for each library

- They can be checked out and will allow internet access in locations where it is not available
 - There will be an outreach to students
 - Initial thoughts are for a 7 day circulation policy with renewal possibilities
 - Carl Vause will work to develop a circulation policy, including information about insurance, damage, replacement etc.
5. The Director's report was shared. Some highlights were:
- Kitty Smith and Enid Boasberg received the DAR's Conservation Award for their role as founders of the Seed Lending Library
 - "Food for Fines" week March 20 - 26
 - Concord reads, based on "The Martian", is going very well – over 180 attending
 - Photos taken from International Space Station are on exhibit at Fowler this month
 - 617 Studios has produced a film of Leslie Wilson telling the story of the Men of Concord exhibition and the collaboration with the Concord Museum
 - A "Power of Play" workshop for educators and librarians will be held March 24th at Fowler at 6 p.m.
6. Future events:
- National Library Week speaker from the Kennedy Library, April 14th
 April committee speaker: Carolyn Nie, Technical Services Coordinator
 May: Possible Joint Meeting
 June committee speaker: Robin Cicchetti, Librarian at CCHS
7. Documents Distributed at the Meeting included:
- Meeting Agenda for March 22, 2016
 Library Director's Report, dated March 22, 2016
 Draft Library Committee Minutes, February 23, 2016

NEXT MEETING April 19, 2016

Respectfully submitted by Kitsy Rothermel, Acting Clerk